



RANKIN CHRISTIAN CENTER – JOB POSTING

Job Title: AFTER SCHOOL & YOUTH SUPPORT STAFF
Workweek: Monday, Tuesday, Wednesday, Thursday & Friday
Hours will vary from (3:00 PM - 6:00 PM) to (3:00 PM - 8:00 PM)
(Some flexing hours for Saturday for Programming Projects)
FLSA Status: Part Time - Non-Exempt
Date Posted: July 13, 2022

Summary

The Rankin Christian Center is looking for experienced and enthusiastic people who want to make a difference in the lives of children by providing supervision of youth in an afterschool setting. Staff will help in developing and implementing activities that are creative and fun involving arts, crafting, gym, field games and STEM activities to name a few. Your creativity helps create a diverse offering of activities for kids. Staff will also assist with the Youth of the Nation which is a program geared to help teenagers create a stepping stone to their future. The mission of the Rankin Christian Center is the underline factor for staff to enhance the opportunities and be a positive impact to the people we serve.

Requirements

- Minimum 2 years' experience working with children
- High School Diploma required; one or more years of college preferred in relevant field
- Demonstrated skills must include experience working with youth, an ability to relate to youth, ability to use computer software (specifically Word, Excel, Power Point and Outlook), as well as flexibility, creativity, and a positive, energetic personality
- Must possess or be able to obtain certifications in CPR and First Aid
- Preferred food safety certificate but will train if needed
- Act 33/34 Clearances and FBI Clearances
- During the course of a work day there is a frequent need to stand, stoop and walk
- Some lifting required (10 to 30 lbs.)

PLEASE EMAIL/SEND RESUME AND COVER LETTER TO:

EMAIL TO - Rankinchristiancenter@gmail.com

RANKIN CHRISTIAN CENTER

ATTN: HUMAN RESOURCES DIRECTOR

230 THIRD AVENUE

RANKIN, PA 15104