



# RANKIN CHRISTIAN CENTER – JOB POSTING

**Job Title:** Youth Support Staff  
**Education Level:** Preferred associate degree in early childhood education/child development and or equivalent experience  
**FLSA Status:** Part Time – Non-Exempt  
**Days & Hours:** After-School - Monday, Wednesday, Friday 2:30 PM to 6:30 PM  
Tuesday & Thursday 2:30-8:30  
Summer Camp - Transition to daylight hours during Summer Camp  
**Date Posted:** February 29, 2024

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## Summary

Our support staff have a genuine passion for working with children and their families. You must exhibit enthusiasm, self-control, integrity, patience, and flexibility in planning, preparing, and following through with projects and activities. To accomplish this we embrace YOUR interest, passions, and skills to bring out the best in our youth. This position is geared to working with all elementary students with emphasis on middle and high school students in our YON (Youth of a Nation) Program. Our Center embraces individual uniqueness and fosters a culture of inclusion that supports both broad and specific diversity initiative in society and nature and engages all individuals to help them thrive.

The Rankin Christian Center is proud to offer a comprehensive benefit package which includes lots of extras, work/life balance, training and education and room for growth. If you want to be a part of a team that is knowledgeable, committed, accountable and creative...Then look no further. Apply Today!

## Requirements

- Preferred associate degree in early childhood education/child development and or equivalent experience.
- Minimum 2 years' experience working with middle school or high school students and elementary age children in an informal educational environment
- Strong organizational and communication skills.
- To work independently and as a team with creativity and compassion.
- CPR and First Aid Certification Training required within 90 days of hire and follow all safety procedures in the workplace.
- This position requires a commitment to the Center's mission and its core values in addition this candidate should value diversity, youth development, children, and community.
- Preferred food safety certificate required within 90 days of hire and follow all food safety regulations.
- Act 33/34 Clearances and FBI Clearances.
- Valid PA Driver's License
- Proficient computer knowledge (Microsoft Word, Outlook, and Excel).
- During a workday there is a frequent need to stand, stoop, walk, and lift 10 to 30 lbs.
- Must be able to work the afternoon and evening hours for the Afterschool/YON Programs during the school year and then transition to daylight hours in the summer for summer camp.

## **PLEASE EMAIL/SEND RESUME AND COVER LETTER TO:**

EMAIL TO – [HumanResources@rankinchristiancenter.org](mailto:HumanResources@rankinchristiancenter.org)

RANKIN CHRISTIAN CENTER

ATTN: HUMAN RESOURCES DIRECTOR

230 THIRD AVENUE –RANKIN - PA – 15104 OR FAX TO - 412-436-2147